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[www.ksansociety.ca](http://www.ksansociety.ca)

## Ksan Place

A Southside Community Space  
101- 2812 Hall Street Terrace, BC  
T: 250.635.2654 F: 778.634.2151

*Suitable for meetings, workshops, classes...*

The Conference Room offers laminate hardwood flooring, numerous large windows, and high ceilings. Occupancy for this area is a maximum of 60. Area: 660 square feet, seating capacity 30-50 people with tables and chairs, ceiling height 11 feet.



The large licensed kitchen features two stove top ranges and up to two fridges for your use.

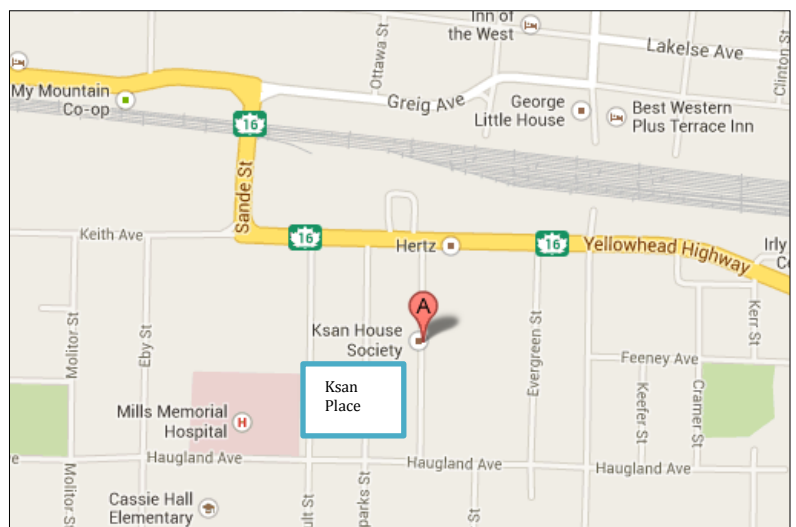
The Lounge offers a sofa and two seniors friendly lounge chairs. Tables and chairs may be set up in this area. It can accommodate up to 20 persons comfortably. Included are two washrooms; wheelchair accessible

## Discount available

For public events charging a participant fee, a discount on rent may be available in exchange for providing free seats to our community. Contact the Coordinator for more info.

## Promotions available at no extra charge

We can assist in promoting your event, within our community and beyond, through social media. A regular Calendar of Events at the Ksan Place Conference Room will be distributed.



Call or email for more info: 250.635.2654  
[peggy@ksansociety.ca](mailto:peggy@ksansociety.ca)

Booking should be made in advance as early as possible.

Charitable receipts available upon request

## Ksan Place Booking Form

Contact name \_\_\_\_\_ Group name \_\_\_\_\_

Phone number \_\_\_\_\_ Email address \_\_\_\_\_

Dates: \_\_\_\_\_ Times: \_\_\_\_\_

Name of Backup Person: \_\_\_\_\_ Phone #: \_\_\_\_\_

Booking Rates	Hourly	Daily less than 4 hrs	Daily 4-8 hrs	Daily more than 8 hrs	On going bookings more than 8hrs less than 20hrs weekly	On going bookings more than 20hrs weekly (Min. 4 wks)
	<input type="checkbox"/> Assembly room (only)	\$40	\$85	\$110	\$150	\$200/week
<input type="checkbox"/> Assembly Room & Kitchen	\$65	\$135	\$175	\$225	\$250	\$225
<input type="checkbox"/> Kitchen (only)	\$40	\$85	\$120	\$130	\$150	\$130
<input type="checkbox"/> Lounge (only)	\$20	\$40	\$50	\$60	\$90	\$60
<input type="checkbox"/> Lounge and kitchen	\$60	\$90	\$130	\$150	\$175	\$150
<input type="checkbox"/> <b>Supplies Fee</b> for Non Profit org: paper towels, cleaners & soaps, toilet tissue, etc. <b>by Donation</b>	\$5	\$15	\$25	\$30	\$60	\$50

Key deposit: \$25, refunded after event     Cheque attached

Discount request: \_\_\_\_\_

We wish to provide: \_\_\_\_\_ free seats at a value of \$ \_\_\_\_\_ each, total: \$ \_\_\_\_\_

Please promote our event on Ksan Face Book page, email blast, etc:     Yes     No thank you

I understand that the Greenhouse and Gardens are not included in this agreement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
KP Coordinator (or designate) Signature

\_\_\_\_\_  
Date